# **USAREUR** Bulletin

Number 1 HQ USAREUR/7A, Unit 29351, APO AE 09014

1 January 2001

#### This bulletin expires 1 year from date of publication.

## BIRTHDAY OF MARTIN LUTHER KING, JR.

The birthday of Martin Luther King, Jr., will be observed on 15 January 2001. The theme of this year's observance is "Remember! Celebrate! Act! A Day On, Not A Day Off!"

Commemorative events will be scheduled throughout USAREUR to mark this observance. Leaders should refer to USAREUR Pamphlet 600-21 and encourage participation in these events within mission constraints.

## VOLUNTARY LEAVE TRANSFER

A ppropriated fund, U.S.-civilian employees may contribute up to half their annual leave to other employees who need time off for medical or family emergencies.

Employees who have excess annual (use-or-lose) leave should consider donating leave before losing it at the end of the year. Employees who wish to donate excess annual leave should do so before 13 January 2000.

Servicing civilian personnel advisory centers can provide more information on voluntary leave transfer.

#### WINTER DRIVING TIPS

W inter weather adds extra dangers to driving that require drivers to take additional precautions. To prepare for winter driving, drivers should—

- ➤ Check the radiator antifreeze level and vehicle battery.
- ➤ Examine windshield wipers for signs of wear and replace them when necessary.
- ➤ Ensure that the vehicle heater and defroster are working properly.

➤ Make sure brakes are properly adjusted.

➤ Carry a bag of cat litter in the trunk. If the vehicle gets stuck, spread the cat litter on the snow or ice to provide increased traction.

When road and weather conditions are hazardous, drivers should—

Ensure that the windows, headlights, and taillights are clear of snow and ice before driving. Snow should also be cleared from the hood and roof so it does not blow on to the windshield or rear window when the vehicle is moving.

- ➤ Avoid sudden changes in speed or direction when braking, steering, or accelerating; this can cause the vehicle to skid.
- ➤Drive slower than usual and allow more time when turning and stopping. Avoid sudden, heavy pressure on the brake pedal.
- ➤ Maintain a distance of at least two or three times greater than normal from the vehicles ahead.
- ➤ Use low beams when driving in a snowstorm at night to lessen the glare from light reflecting off falling snow.

If the vehicle starts to skid, drivers should—

- ➤ Take their foot off the accelerator.
- ➤Not step on the brake pedal.
- Attempt to get the vehicle lined up with the road. Avoid oversteering.
- ➤ Hold the steering wheel firmly.

If the vehicle gets stuck in the snow, drivers should—

- ➤Try turning the wheels from side to side to push snow out of the way.
- ➤ Make sure the exhaust pipe is not blocked by snow. A blocked exhaust pipe can cause deadly carbon monoxide to be forced back into the car through the exhaust system.
- Apply slow, steady pressure to the accelerator to give the tires a chance to grip the snow. Avoid spinning the wheels. When possible, pull out slowly and straight ahead.

# AREA SUPPORT GROUPS AND BASE SUPPORT BATTALIONS

A ppendix A is a current list of area support groups and base support battalions. The list includes unit numbers, community mailroom numbers, and Army post office numbers.

#### HOW TO USE THIS BULLETIN

H Q USAREUR/7A publishes the USAREUR Bulletin (UB) on the 1st and 15th of each month.

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# AREA SUPPORT GROUPS AND BASE SUPPORT BATTALIONS AS OF 1 JANUARY 2001

AREA SUPPORT GROUP (ASG)	APO AE	BASE SUPPORT BATTALION (BSB)	APO AE
6th ASG (Stuttgart), CMR 423	09107		
22d ASG (Vicenza), Unit 31401	09630		
26th ASG (Heidelberg), Unit 29237	09102	233d BSB (Darmstadt), CMR 431 293d BSB (Mannheim), Unit 29901 411th BSB (Heidelberg), Unit 29245 415th BSB (Kaiserslautern), Unit 23152	09175 09086 09102 09227
80th ASG (Chièvres) (NSSG), Unit 21419	09708	254th BSB (Schinnen), Unit 21602	09703
98th ASG (Würzburg), Unit 26622	09244	235th BSB (Ansbach), Unit 28614 279th BSB (Bamberg), Unit 27535 280th BSB (Schweinfurt), CMR 457 417th BSB (Kitzingen), Unit 26137	09177 09139 09033 09031
100th ASG (Grafenwöhr), Unit 28130	09114	282d BSB (Hohenfels), Unit 28216 409th BSB (Vilseck), Unit 28038	09173 09112
104th ASG (Hanau), Unit 20193, Box 0001	09165	221st BSB (Wiesbaden), Unit 29623 222d BSB (Baumholder), Unit 23746 284th BSB (Gießen), Unit 20911 410th BSB (Bad Kreuznach), Unit 24308 414th BSB (Hanau), Unit 20193, Box 0003	09096 09034 09169 09252 09165